Unit Outline

MGMT6035 Strategic Project Management
Trimester 1, 2015

Unit study package code: MGMT6035
Mode of study: Internal
Tuition pattern summary: Note: For any specific variations to this tuition pattern and for precise information refer to the Learning Activities section.
Lecture: 1 x 3 Hours Weekly
This unit does not have a fieldwork component.
Credit Value: 25.0
Pre-requisite units: Nil
Co-requisite units: Nil
Anti-requisite units: 10895 (v.0) Project Management 641 or any previous version
AND
PRJM6000 (v.0) Project Management Overview or any previous version
Result type: Grade/Mark
Approved incidental fees: Information about approved incidental fees can be obtained from our website. Visit fees.curtin.edu.au/incidental_fees.cfm for details.

Unit coordinator:

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dr Paul Alexander</td>
<td>+618 9266 9666</td>
<td><a href="mailto:P.Alexander@cbs.curtin.edu.au">P.Alexander@cbs.curtin.edu.au</a></td>
<td>P01</td>
<td>316</td>
</tr>
</tbody>
</table>

Teaching Staff:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Baccarini</td>
<td>+618 9266 7357</td>
<td><a href="mailto:D.Baccarini@curtin.edu.au">D.Baccarini@curtin.edu.au</a></td>
<td>201</td>
<td>312B</td>
</tr>
</tbody>
</table>

Administrative contact:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margot Stacy Javillo</td>
<td>08 9266 1205</td>
<td><a href="mailto:Margot.Javillo@curtin.edu.au">Margot.Javillo@curtin.edu.au</a></td>
<td>P01</td>
<td>116B</td>
</tr>
</tbody>
</table>

Learning Management System: Blackboard (lms.curtin.edu.au)
Acknowledgement of Country
We respectfully acknowledge the Indigenous Elders, custodians, their descendants and kin of this land past and present.

Syllabus
High level of understanding in relation to the process of project management which is a core business process of organisations. Project management processes such as scope management, time management, cost management, risk management, procurement management, communication management and human resource management will be studied. Core concepts such as definition, life cycle and success of the project will be reviewed.

Introduction
This unit offers a high level of understanding of the process of project management which is a core business process of organisations. Project management processes such as scope management, time management, cost management, risk management, procurement management, communication management, quality management and human resource management will be studied. Core concepts such as definition of a project, project management models, life cycle and success of the project will be reviewed.

Unit Learning Outcomes
All graduates of Curtin University achieve a set of nine graduate attributes during their course of study. These tell an employer that, through your studies, you have acquired discipline knowledge and a range of other skills and attributes which employers say would be useful in a professional setting. Each unit in your course addresses the graduate attributes through a clearly identified set of learning outcomes. They form a vital part in the process referred to as assurance of learning. The learning outcomes tell you what you are expected to know, understand or be able to do in order to be successful in this unit. Each assessment for this unit is carefully designed to test your achievement of one or more of the unit learning outcomes. On successfully completing all of the assessments you will have achieved all of these learning outcomes.

Your course has been designed so that on graduating we can say you will have achieved all of Curtin’s Graduate Attributes through the assurance of learning process in each unit.

<table>
<thead>
<tr>
<th>On successful completion of this unit students can:</th>
<th>Graduate Attributes addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Assesses and recommend on a process of project scope management to a real project</td>
<td></td>
</tr>
<tr>
<td>2. Assess and recommend the process of project risk management to a real project</td>
<td></td>
</tr>
<tr>
<td>3. Assess, recommend and communicate scope management, time management, cost management, risk management, procurement management, communication management and human resource management</td>
<td></td>
</tr>
</tbody>
</table>

Curtin’s Graduate Attributes

- **Apply discipline knowledge**
- **Thinking skills** (use analytical skills to solve problems)
- **Information skills** (confidence to investigate new ideas)
- **Communication skills**
- **Technology skills**
- **Learning how to learn** (apply principles learnt to new situations)
- **Professional Skills** (work independently and as a team)
- **International perspective** (value the perspectives of others)
- **Cultural understanding** (value the perspectives of others)

Find out more about Curtin’s Graduate attributes at the Office of Teaching & Learning website: [ctl.curtin.edu.au](http://ctl.curtin.edu.au)
Learning Activities
This unit has 16 TOPICS. Information will be released on a weekly basis.

For each week, the process is:

One or two topics will be covered in the classroom session. Classroom activities are structured around the Tutorial questions, supported by discussions and lectures.

One the classroom lecture has ended:

  - PowerPoints & lecture notes will be released in Blackboard (Study Area – Topics).
  - ECHO360 recording will be released (Study Area – Topics).
  - Raise any questions through the Discussion Board. I will check these regularly.

Learning Resources
Recommended texts
You do not have to purchase the following textbooks but you may like to refer to them.


Other resources
Online Supplementation of this Unit

This unit is supplemented in Blackboard, a web-based learning environment that is to be used in conjunction with face to face delivery of the unit.

If you are new to the online environment, we encourage you to look at the CBS Online section of the website at http://www.cbs.curtin.edu.au/business/current-students/unit-and-course-information/online-units-and-blackboard. This website provides useful information about Blackboard. Should you require assistance of any kind, please make sure you direct your queries to the appropriate area in order to get the result you need quickly. For content-related issues, contact your Lecturer. For technical issues relating to your online unit materials, please fill in the online help form available on the above website. The access to your online unit materials in Blackboard will become available once the trimester has started.

It is recommended that you access your online unit materials through Blackboard through OASIS (your student portal at Curtin), where it is located under "My Studies" tab.

You can also use a direct link: http://www.lms.curtin.edu.au. If you use a direct link, you will have to use your login and password, which are exactly the same as for OASIS. If you have not activated your OASIS logon, please go to http://www.oasis.curtin.edu.au and follow the prompts. If you are a new student, please note that to activate your OASIS logon you have to know your student number, which is found on your letter of offer.
Assessment

Assessment schedule

<table>
<thead>
<tr>
<th>Task</th>
<th>Value %</th>
<th>Date Due</th>
<th>Unit Learning Outcome(s) Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Written assignment</td>
<td>40 percent</td>
<td>Week: 23rd Feb Day: Monday Time: 5:30pm</td>
<td>1,3</td>
</tr>
<tr>
<td>2. Written assignment</td>
<td>40 percent</td>
<td>Week: 23rd Mar Day: Monday Time: 5:30pm</td>
<td>2,3</td>
</tr>
<tr>
<td>3. Test</td>
<td>20 percent</td>
<td>Week: 20th April Day: Monday Time: 5:30p-7:00p</td>
<td>1,2,3</td>
</tr>
</tbody>
</table>

Detailed information on assessment tasks

1. **Assessment 1: Initiation & Scope Management (40%)**
   
   Details of this assessment will be provided separately in Blackboard. Please see the Unit Planner and Study Guide for the distribution and due date.

2. **Assessment 2: Risk Management (40%)**
   
   Details of this assessment will be provided separately in Blackboard. Please see the Unit Planner and Study Guide for the distribution and due date.

3. **Assessment 3: Examination (20%)**
   
   This exam will be conducted in class.
   
   More details about the scope and nature of the exam will be discussed in class. Please see the Unit Planner and Study Guide for the examination date.

Pass requirements

Students must obtain an overall weighted average for the unit of 50% or more, submit all assignments and attempt all quizzes.

Fair assessment through moderation

Moderation describes a quality assurance process to ensure that assessments are appropriate to the learning outcomes, and that student work is evaluated consistently by assessors. Minimum standards for the moderation of assessment are described in the Assessment and Student Progression Manual, available from [policies.curtin.edu.au/policies/teachingandlearning.cfm](policies.curtin.edu.au/policies/teachingandlearning.cfm)

Late assessment policy

This ensures that the requirements for submission of assignments and other work to be assessed are fair, transparent, equitable, and that penalties are consistently applied.

1. All assessments students are required to submit will have a due date and time specified on this Unit Outline.
2. Students will be penalised by a deduction of ten percent per calendar day for a late assessment submission (eg a mark equivalent to 10% of the total allocated for the assessment will be deducted from the marked value for every day that the assessment is late). This means that an assessment worth 20 marks will have two marks deducted per calendar day late. Hence if it was handed in three calendar days late and given a mark of 16/20, the student would receive 10/20. An assessment more than seven calendar days overdue will not be marked and will receive a mark of 0.

Assessment extension

A student unable to complete an assessment task by/on the original published date/time (eg examinations, tests) or due date/time (eg assignments) must apply for an assessment extension using the Assessment Extension form (available from the Forms page at...
as prescribed by the Academic Registrar. It is the responsibility of the student to demonstrate and provide evidence for exceptional circumstances beyond the student’s control that prevent them from completing/submitting the assessment task.

The student will be expected to lodge the form and supporting documentation with the unit coordinator before the assessment date/time or due date/time. An application may be accepted up to five working days after the date or due date of the assessment task where the student is able to provide an acceptable explanation as to why he or she was not able to submit the application prior to the assessment date. An application for an assessment extension will not be accepted after the date of the Board of Examiners’ meeting.

Deferred assessments

If your results show that you have been granted a deferred assessment you should immediately check your OASIS email for details. Deferred examinations/tests will be held from 27/04/2015 to 08/05/2015. Notification to students will be made after the Board of Examiners’ meeting via the Official Communications Channel (OCC) in OASIS.

Supplementary assessments

Supplementary assessments are not available in this unit.

Referencing style

The referencing style for this unit is Chicago. More information can be found on this style from the Library website: library.curtin.edu.au.

Plagiarism

Plagiarism occurs when work or property of another person is presented as one’s own, without appropriate acknowledgement or referencing. Plagiarism can also involve self-plagiarism, that is, submitting one’s own previously assessed work for assessment without appropriate acknowledgement. Curtin does not allow a student to submit work that has been previously submitted and/or assessed for (a) another unit or (b) a previous attempt at the assessment task for the same unit. Work submitted may be subjected to a plagiarism detection process, which may include the use of systems such as ‘Turnitin’. Plagiarism is a serious offence. For more information, including student guidelines for avoiding plagiarism, refer to the Academic Integrity tab in Blackboard or academicintegrity.curtin.edu.au.
Additional information

Additional Information for Students:

Further information on the following can be accessed through the following link on the CGSB website:

- Assessment Guidelines – submission and return
- Plagiarism
- Chicago Curtin 2010 referencing
- CGSB Grading System
- CGSB Graduate Attributes
- Student representative

Please see the Current Students (http://www.gsb.curtin.edu.au/gsb/current-students) section of the CGSB website for further information on:

- unit availability
- timetables
- re-enrolment procedures
- fee information
- the CGSB Alumni Chapter, and
- Emergency Procedures

Any enquiries concerning your enrolment can be sent to currentstudents@gsb.curtin.edu.au

Enrolment

It is your responsibility to ensure that your enrolment is correct – you can check your enrolment through the eStudent option on OASIS, where you can also print an Enrolment Advice.

Student Rights and Responsibilities

It is the responsibility of every student to be aware of all relevant legislation, policies and procedures relating to their rights and responsibilities as a student. These include:

- the Student Charter
- the University’s Guiding Ethical Principles
- the University’s policy and statements on plagiarism and academic integrity
- copyright principles and responsibilities
- the University’s policies on appropriate use of software and computer facilities

Information on all these things is available through the University’s “Student Rights and Responsibilities website at: students.curtin.edu.au/rights.
Student Equity

There are a number of factors that might disadvantage some students from participating in their studies or assessments to the best of their ability, under standard conditions. These factors may include a disability or medical condition (e.g. mental illness, chronic illness, physical or sensory disability, learning disability), significant family responsibilities, pregnancy, religious practices, living in a remote location or another reason. If you believe you may be unfairly disadvantaged on these or other grounds please contact Student Equity at eesj@curtin.edu.au or go to http://eesj.curtin.edu.au/student_equity/index.cfm for more information.

You can also contact Counselling and Disability services: http://www.disability.curtin.edu.au or the Multi-faith services: http://unilife.curtin.edu.au/diversity_and_faith/faith_services.htm for further information.

It is important to note that the staff of the university may not be able to meet your needs if they are not informed of your individual circumstances so please get in touch with the appropriate service if you require assistance. For general wellbeing concerns or advice please contact Curtin’s Student Wellbeing Advisory Service at: http://life.curtin.edu.au/health-and-wellbeing/student_wellbeing_service.htm

Recent unit changes

We welcome feedback as one way to keep improving this unit. Students are encouraged to provide unit feedback through eVALUate, Curtin’s online student feedback system (see evaluate.curtin.edu.au/info/).

To view previous student feedback about this unit, search for the Unit Summary Report at evaluate.curtin.edu.au/student/unit_search.cfm. See evaluate.curtin.edu.au to find out when you can eVALUate this unit.

Recent changes to this unit include:

Update of assignments
## Program calendar

<table>
<thead>
<tr>
<th>Week</th>
<th>Day</th>
<th>Topic</th>
<th>Assessments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>19 Jan</td>
<td>Topic 1 - Projects &amp; Project Management</td>
<td>Assessment 1 – issued</td>
</tr>
<tr>
<td>2</td>
<td>26 Jan</td>
<td><strong>AUSTRALIA DAY – NO CLASS</strong></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2 Feb</td>
<td>Topic 2 - Initiation – Project Charter</td>
<td></td>
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<tr>
<td>4</td>
<td>9 Feb</td>
<td>Topic 3 - Project Scope Management</td>
<td></td>
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<tr>
<td>5</td>
<td>16 Feb</td>
<td>Topic 4 - Project Planning</td>
<td></td>
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<tr>
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<td></td>
<td>Topic 5 - Project Time Management</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>23 Feb</td>
<td>Topic 6 - Project Risk Management - Concepts</td>
<td><strong>Assessment 1</strong> – due, 5.30pm</td>
</tr>
<tr>
<td>7</td>
<td>2 Mar</td>
<td>Topic 7 - Project Risk Management - Process</td>
<td>Assessment 2 – issued</td>
</tr>
<tr>
<td>8</td>
<td>9 Mar</td>
<td>Topic 8 - Project Cost Management</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>16 Mar</td>
<td>Topic 9 - Project Human Resource Management</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>23 Mar</td>
<td>Topic 10 - Project Procurement Management</td>
<td><strong>Assessment 2</strong> – due, 5.30pm</td>
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<tr>
<td></td>
<td></td>
<td>Topic 11 - Project Communication Management</td>
<td></td>
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<tr>
<td>11</td>
<td>30 Mar</td>
<td>Topic 15 - Project Quality Management</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Topic 16 - Project Control</td>
<td></td>
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<tr>
<td>12</td>
<td>6 Apr</td>
<td><strong>EASTER MONDAY – NO CLASS</strong></td>
<td></td>
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<tr>
<td>13</td>
<td>13 Apr</td>
<td>Topic 12 – Integration – Time/Cost/Quality</td>
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<td></td>
<td></td>
<td>Topic 13 – Project Success</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Topic 14 – Project Closing</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>20 Apr</td>
<td>Test 5.30-7.00, in class</td>
<td><strong>Assessment 3</strong> (Exam)</td>
</tr>
</tbody>
</table>