Unit Outline
HUMN4001 Humanities Honours Dissertation 2
Semester 1, 2016

Unit study package code: HUMN4001
Mode of study: Fully Online
Credit Value: 50.0
Pre-requisite units:
313994 (v.0) Honours Dissertation 492 or any previous version
OR
HUMN4000 (v.0) Humanities Honours Dissertation 1 or any previous version
Co-requisite units: Nil
Anti-requisite units: Nil
Result type: Grade/Mark
Approved incidental fees: Information about approved incidental fees can be obtained from our website. Visit fees.curtin.edu.au/incidental_fees.cfm for details.

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Teaching Staff:

Administrative contact:
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Acknowledgement of Country
We respectfully acknowledge the Indigenous Elders, custodians, their descendants and kin of this land past and present.

Syllabus
This unit extends skills acquired during HUMN4000 Humanities Honours Dissertation 1. Students will acquire new knowledge through independent research and guided supervision in order to develop a dissertation through to submission for examination.

Introduction
HUMN4001 follows on from HUMN4002 in accommodating students working toward a dissertation. Students will consult regularly with their supervisor (and co-supervisor if applicable) in order to further develop and resolve a year long research project. For students unable to attend in person, supervisory consultation can be arranged via telephone, Skype, email and so on.

Reflecting HDR practice, this unit allows supervisors to facilitate student-directed research, offering sound advice through regular meetings and written feedback as appropriate. Mid-semester is an important point for supervisors to provide formal feedback on drafts in progress. Dissertations are to be assessed at the end of the semester, and a final grade will be reached through the reports of an external and an internal examiner. Supervisors will advise and guide students, but will not assess their work.

Unit Learning Outcomes
All graduates of Curtin University achieve a set of nine graduate attributes during their course of study. These tell an employer that, through your studies, you have acquired discipline knowledge and a range of other skills and attributes which employers say would be useful in a professional setting. Each unit in your course addresses the graduate attributes through a clearly identified set of learning outcomes. They form a vital part in the process referred to as assurance of learning. The learning outcomes tell you what you are expected to know, understand or be able to do in order to be successful in this unit. Each assessment for this unit is carefully designed to test your achievement of one or more of the unit learning outcomes. On successfully completing all of the assessments you will have achieved all of these learning outcomes.

Your course has been designed so that on graduating we can say you will have achieved all of Curtin’s Graduate Attributes through the assurance of learning process in each unit.

<table>
<thead>
<tr>
<th>On successful completion of this unit students can:</th>
<th>Graduate Attributes addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Apply models of critical enquiry appropriate to research</td>
<td>☑️</td>
</tr>
<tr>
<td>2 Critically analyse and reflect on research work undertaken</td>
<td>☑️</td>
</tr>
<tr>
<td>3 Present a written dissertation for examination</td>
<td>☑️</td>
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</tbody>
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Curtin’s Graduate Attributes

<table>
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<tr>
<th>Thinking skills (use analytical skills to solve problems)</th>
<th>Information skills (confidence to investigate new ideas)</th>
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</thead>
<tbody>
<tr>
<td>Communication skills</td>
<td>Technology skills</td>
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<tr>
<td>Learning how to learn (apply principles learnt to new situations) (confidence to tackle unfamiliar problems)</td>
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<tr>
<td>International perspective (value the perspectives of others)</td>
<td>Cultural understanding (value the perspectives of others)</td>
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<td>Professional Skills (work independently and as a team) (plan own work)</td>
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Find out more about Curtin’s Graduate attributes at the Office of Teaching & Learning website: ctl.curtin.edu.au
Learning Activities

Students will work closely with their supervisors in order to bring their research projects to fruition. The learning undertaken in Concepts and Contexts will also feed into the resolution of the dissertation in semester 2.

As part of a research program, the onus is on students to take responsibility for their own learning. This means that arrangements for supervision sessions are as likely to be made by the student as the supervisor. As the dissertation progresses, supervisors will be looking for evidence of increased maturity and 'ownership' of the research. The student / supervisor relationship is crucial and is often key to the project’s success. If you experience any difficulties with supervision you are advised to consult with the Unit Coordinator or the Course Coordinator.

Assessment

Assessment schedule

<table>
<thead>
<tr>
<th>Task</th>
<th>Value %</th>
<th>Date Due</th>
<th>Unit Learning Outcome(s) Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Written Dissertation</td>
<td>100 percent</td>
<td>Week: 12</td>
<td>1,2,3</td>
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<tr>
<td></td>
<td></td>
<td>Day: Friday</td>
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<td></td>
<td></td>
<td>Time: 16:00</td>
<td></td>
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</tbody>
</table>

Detailed information on assessment tasks

1. 1st SEMESTER SUBMISSION THESIS DUE DATE FOR DISSERTATION:
   
   20 May 2016 4pm

THESIS PRESENTATION

ABSTRACT

All completed theses must be presented with an abstract: a brief outline (200-300 words) of the project including the objectives and key arguments. In the case of the Creative Practice thesis, the abstract should address the thesis as a whole, i.e. both the exegesis and creative production components. The abstract should outline the research focus and objectives, provide a sense of the contexts (theoretical, practical) of the research, identify in general terms what methodologies will be used, and outline the project’s significance and its likely outcomes.

Please note that each copy of the thesis must provide a declaration of academic integrity signed by the student. A template of the declaration is available in Blackboard.

LENGTH

Excluding the bibliography, appendices, tables and illustrative matter, the word length for a dissertation should be 15,000 words. As is standard with assessments in the Humanities, an allowance of 10% of the word limit is made on either side of the limit (i.e. the dissertation can be between 13,500 and 16,500 words).

A written dissertation will usually (but not prescriptively) include:
* Abstract
* Introductory chapter
* Literature review
* Discussion of methodology and methods
* 2-4 analytical chapters
* Conclusion
* Bibliography/ List of references
* Appendices

COPIES
Students studying Honours online may submit an electronic copy via the Turnitin link in Blackboard, titled Surname_Honours_Thesis and are not required to deliver hard copies, however if you wish to post a hard copy you may. Templates for the title page and declaration form, and a set of presentation guidelines are available on Blackboard.

**THESIS EXAMINATION**

Two examiners will be appointed for each thesis submitted for Humanities Honours Dissertation 2. One examiner will be internal to the Faculty and the other will be external to both the Faculty and the University. Supervisors do not mark a thesis that they have supervised. Each of the examiners is asked to provide a mark in the form of a percentage, and a written report which will be made available to the student and supervisor. The final thesis result is calculated as the average of the two examiners’ marks.

In the event of a discrepancy of more than 10 percentage points between the two examiners’ marks for the thesis, and a consensus cannot be reached, a third, internal marker will be asked to mark the thesis. The mark for the research component will be the average of the two closest marks from the three examiners which will then determine the final grade. Please note, he appointment of a third examiner in the case of a marks discrepancy may delay finalising the overall mark for the Honours, which could in turn delay the student’s graduation date.

**Pass requirements**

Students must achieve a final mark of 50 or above to pass Dissertation 1 and 2.

**Fair assessment through moderation**

Moderation describes a quality assurance process to ensure that assessments are appropriate to the learning outcomes, and that student work is evaluated consistently by assessors. Minimum standards for the moderation of assessment are described in the Assessment and Student Progression Manual, available from policies.curtin.edu.au/policies/teachingandlearning.cfm

**Late assessment policy**

This ensures that the requirements for submission of assignments and other work to be assessed are fair, transparent, equitable, and that penalties are consistently applied.

1. All assessments students are required to submit will have a due date and time specified on this Unit Outline.
2. Students will be penalised by a deduction of ten percent per calendar day for a late assessment submission (eg a mark equivalent to 10% of the total allocated for the assessment will be deducted from the marked value for every day that the assessment is late). This means that an assessment worth 20 marks will have two marks deducted per calendar day late. Hence if it was handed in three calendar days late and given a mark of 16/20, the student would receive 10/20. An assessment more than seven calendar days overdue will not be marked and will receive a mark of 0.

**Assessment extension**

A student unable to complete an assessment task by/on the original published date/time (eg examinations, tests) or due date/time (eg assignments) must apply for an assessment extension using the Assessment Extension form (available from the Forms page at students.curtin.edu.au/administration/) as prescribed by the Academic Registrar. It is the responsibility of the student to demonstrate and provide evidence for exceptional circumstances beyond the student’s control that prevent them from completing/submitting the assessment task.

The student will be expected to lodge the form and supporting documentation with the unit coordinator before the assessment date/time or due date/time. An application may be accepted up to five working days after the date or due date of the assessment task where the student is able to provide an acceptable explanation as to why he or she was not able to submit the application prior to the assessment date. An application for an assessment extension will not be accepted after the date of the Board of Examiners’ meeting.
Deferred assessments
If your results show that you have been granted a deferred assessment you should immediately check your OASIS email for details.

Supplementary assessments
Supplementary assessments are not available in this unit.

Referencing style
The referencing style for this unit is Either Chicago v. 16 OR APA v. 6. Consult with your supervisor as the most appropriate referencing style for your discipline.
More information on this referencing style can be obtained at http://libguides.library.curtin.edu.au/c.php?g=202308

Copyright
© Curtin University. The course material for this unit is provided to you for your own research and study only. It is subject to copyright. It is a copyright infringement to make this material available on third party websites.

Academic Integrity (including plagiarism and cheating)
Any conduct by a student that is dishonest or unfair in connection with any academic work is considered to be academic misconduct. Plagiarism and cheating are serious offences that will be investigated and may result in penalties such as reduced or zero grades, annulled units or even termination from the course.
Plagiarism occurs when work or property of another person is presented as one’s own, without appropriate acknowledgement or referencing. Submitting work which has been produced by someone else (e.g. allowing or contracting another person to do the work for which you claim authorship) is also plagiarism. Submitted work is subjected to a plagiarism detection process, which may include the use of text matching systems or interviews with students to determine authorship.
Cheating includes (but is not limited to) asking or paying someone to complete an assessment task for you or any use of unauthorised materials or assistance during an examination or test.
From Semester 1, 2016, all incoming coursework students are required to complete Curtin’s Academic Integrity Program (AIP). If a student does not pass the program by the end of their first study period of enrolment at Curtin, their marks will be withheld until they pass. More information about the AIP can be found at: https://academicintegrity.curtin.edu.au/students/AIP.cfm
Refer to the Academic Integrity tab in Blackboard or academicintegrity.curtin.edu.au for more information, including student guidelines for avoiding plagiarism.

Information and Communications Technology (ICT) Expectations
Curtin students are expected to have reliable internet access in order to connect to OASIS email and learning systems such as Blackboard and Library Services.
You may also require a computer or mobile device for preparing and submitting your work.
For general ICT assistance, in the first instance please contact OASIS Student Support: oasisapps.curtin.edu.au/help/general/support.cfm
For specific assistance with any of the items listed below, please contact The Learning Centre: life.curtin.edu.au/learning-support/learning_centre.htm

- Using Blackboard, the I Drive and Back-Up files
- Introduction to PowerPoint, Word and Excel
Additional information

Enrolment

It is your responsibility to ensure that your enrolment is correct - you can check your enrolment through the eStudent option on OASIS, where you can also print an Enrolment Advice.

Student Rights and Responsibilities

It is the responsibility of every student to be aware of all relevant legislation, policies and procedures relating to their rights and responsibilities as a student. These include:

- the Student Charter
- the University’s Guiding Ethical Principles
- the University’s policy and statements on plagiarism and academic integrity
- copyright principles and responsibilities
- the University’s policies on appropriate use of software and computer facilities

Information on all these things is available through the University’s "Student Rights and Responsibilities" website at: students.curtin.edu.au/rights.

Student Equity

There are a number of factors that might disadvantage some students from participating in their studies or assessments to the best of their ability, under standard conditions. These factors may include a disability or medical condition (e.g. mental illness, chronic illness, physical or sensory disability, learning disability), significant family responsibilities, pregnancy, religious practices, living in a remote location or another reason. If you believe you may be unfairly disadvantaged on these or other grounds please contact Student Equity at eesi@curtin.edu.au or go to http://eesj.curtin.edu.au/student_equity/index.cfm for more information.

You can also contact Counselling and Disability services: http://www.disability.curtin.edu.au or the Multi-faith services: http://life.curtin.edu.au/health-and-wellbeing/about_multifaith_services.htm for further information.

It is important to note that the staff of the university may not be able to meet your needs if they are not informed of your individual circumstances so please get in touch with the appropriate service if you require assistance. For general wellbeing concerns or advice please contact Curtin’s Student Wellbeing Advisory Service at: http://life.curtin.edu.au/health-and-wellbeing/student_wellbeing_service.htm

Recent unit changes

Students are encouraged to provide unit feedback through eVALUate, Curtin’s online student feedback system. For more information about eVALUate, please refer to evaluate.curtin.edu.au/info/.

To view previous student feedback about this unit, search for the Unit Summary Report at https://evaluate.curtin.edu.au/student/unit_search.cfm. See https://evaluate.curtin.edu.au/info/dates.cfm to find out when you can eVALUate this unit.

Recent changes to this unit include:

Protocols and processes around examination have recently been reviewed.
There is no set/generic calendar for this unit, but a calendar of regular appointments or an agreed schedule should be negotiated early in the semester between the individual student and their allocated supervisor/s to ensure ongoing communication and engagement in this unit across the whole semester.

Please print out the following calendar and add your project milestones in consultation with your supervisor. The milestones will differ for each individual project, and each will occur in a different order, but some you may like to consider in the second Dissertation unit are listed below.

* Writing an introduction
* Writing individual sections
* Revising each section
* Writing a conclusion
* Writing an abstract
* Editing, proofreading and checking referencing
* Printing, binding and submission

### Program Calendar – Semester 1 2016

<table>
<thead>
<tr>
<th>Week</th>
<th>Begin Date</th>
<th>Lecture/Seminar</th>
<th>Pre-readings</th>
<th>Tutorial/Other</th>
<th>Assessment Due</th>
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<tbody>
<tr>
<td>Orientation</td>
<td>22 February</td>
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<td>Orientation Week</td>
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<td>1.</td>
<td>29 February</td>
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<td>2.</td>
<td>7 March</td>
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<td>3.</td>
<td>14 March</td>
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<td>4.</td>
<td>21 March</td>
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<td>5.</td>
<td>28 March</td>
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<td>Tuition Free Week</td>
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<td>6.</td>
<td>4 April</td>
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<td>7.</td>
<td>11 April</td>
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<td>8.</td>
<td>18 April</td>
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<td>Tuition Free Week</td>
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<td>9.</td>
<td>25 April</td>
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<td>10.</td>
<td>2 May</td>
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<td>11.</td>
<td>9 May</td>
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<td>12.</td>
<td>16 May</td>
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<td>13.</td>
<td>23 May</td>
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<td>14.</td>
<td>30 May</td>
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<td>15.</td>
<td>6 June</td>
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<td>16.</td>
<td>13 June</td>
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<tr>
<td>17.</td>
<td>20 June</td>
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