Unit Outline

CMHL1000 Foundations for Professional Health Practice
Semester 1, 2017

Unit study package code: CMHL1000
Mode of study: Fully Online
Tuition pattern summary: This unit does not have a fieldwork component.
Credit Value: 25.0
Pre-requisite units: Nil
Co-requisite units: Nil
Anti-requisite units: Nil
Result type: Grade/Mark
Approved incidental fees: Information about approved incidental fees can be obtained from our website. Visit fees.curtin.edu.au/incidental_fees.cfm for details.

Unit coordinator:
Title: Mrs
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Email: CMHL1000@curtin.edu.au
Location: Building: - - Room: -
Consultation times: By appointment only. Email: CMHL1000@curtin.edu.au to schedule an appointment.

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Learning Management System: Blackboard (lms.curtin.edu.au)

Acknowledgement of Country
We respectfully acknowledge the Indigenous Elders, custodians, their descendants and kin of this land past and present. The Centre for Aboriginal Studies aspires to contribute to positive social change for Indigenous Australians through higher education and research.

Syllabus
Introduction to ethical decision making in the context of professional health practice. Application of academic standards and development of skills required for studying at university. Introduction to professional requirements which impact on the safety and quality of client centred service/care when working in a health setting. Examination of differences in Australian and international health systems. Students will learn the value of diversity in interprofessional practice through working in teams. Students will reflect on their learning and begin to develop lifelong learning skills.
Introduction

Welcome to Foundations for Professional Health Practice. This unit will start to prepare you for a career as a health professional by exploring the foundations needed for the safe, high quality and ethical care of clients which will include individuals, groups, communities, and companies. It is important for all health professionals to have an understanding of the system in which they practice, and this unit will introduce you to the health care systems in Australia as well as exploring international health care systems. Finally, this unit will prepare you for success in your course by exploring the motivations behind your career decisions, and by providing you with the academic skills to demonstrate your knowledge and skills through written and oral communication.

The Unit Coordinators and teaching team will provide you with a quality teaching and learning experience. For questions about unit content, please use discussion board on Blackboard (your tutor will not answer content related questions by email). For administrative questions, please contact the unit coordinators and our teaching support officer on the CMHL1000 email.

Please read this unit outline carefully and post any questions you may have on discussion board on Blackboard

We wish you every success as you begin your journey as a trainee health professional

Unit Coordinator: Annalise O’Callaghan
Deputy Unit Coordinator: Claire Morrisby

Unit Learning Outcomes

All graduates of Curtin University achieve a set of nine graduate attributes during their course of study. These tell an employer that, through your studies, you have acquired discipline knowledge and a range of other skills and attributes which employers say would be useful in a professional setting. Each unit in your course addresses the graduate attributes through a clearly identified set of learning outcomes. They form a vital part in the process referred to as assurance of learning. The learning outcomes tell you what you are expected to know, understand or be able to do in order to be successful in this unit. Each assessment for this unit is carefully designed to test your achievement of one or more of the unit learning outcomes. On successfully completing all of the assessments you will have achieved all of these learning outcomes.

Your course has been designed so that on graduating we can say you will have achieved all of Curtin’s Graduate Attributes through the assurance of learning process in each unit.

<table>
<thead>
<tr>
<th>On successful completion of this unit students can:</th>
<th>Graduate Attributes addressed</th>
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<tbody>
<tr>
<td>1. Demonstrate academic integrity, effective information search strategies and referencing skills required for tertiary study</td>
<td><img src="https://i.imgur.com/3.png" alt="icons" /> <img src="https://i.imgur.com/4.png" alt="icons" /> <img src="https://i.imgur.com/5.png" alt="icons" /></td>
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<tr>
<td>2. Apply professional oral, written and interpersonal communication skills within an interprofessional learning environment</td>
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<td>3. Compare and contrast Australian and international health systems</td>
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<td>4. Describe the key elements of ethical and professional standards and behaviours in health which impact on the safety and quality of client centred service/care</td>
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Curtin’s Graduate Attributes

- **Apply discipline knowledge**
- **Thinking skills** (use analytical skills to solve problems)
- **Information skills** (confidence to investigate new ideas)
- **Communication skills**
- **Technology skills**
- **Learning how to learn** (apply principles learnt to new situations) (confidence to tackle unfamiliar problems)
- **International perspective** (value the perspectives of others)
- **Cultural understanding** (value the perspectives of others)
- **Professional Skills** (work independently and as a team) (plan own work)

Find out more about Curtin’s Graduate attributes at the Office of Teaching & Learning website: [ctl.curtin.edu.au](http://ctl.curtin.edu.au)
Learning Activities

Preparation Activities
There are preparation materials each week. These are available on Blackboard and include challenge tests, online modules and reflection activities. It is very important that you complete these activities each week.

Online modules are designed to be short, informative, and interactive. They will link in with the weekly workshop content. Each online module includes a reflection question that is designed to give students the opportunity to practice their reflective writing skills. Completing the online modules will assist in completing the unit learning outcomes.

Challenge tests are short multiple choice quizzes. Challenge tests will provide formative feedback on your current level of knowledge. Tests can be attempted as many times as you wish.

Readings short reading material as outlined in the program calendar.

Collaborate Sessions
Your tutor will offer online Blackboard collaborate classes. These classes will go through the workshop content and any other information that is required for the unit. The classes will be offered regularly throughout the semester.

All activities have been designed to engage you in an active learning environment, and prepare you for being a health professional.

Learning Resources

Essential texts
The required textbook(s) for this unit are:


Available at the Curtin Bookshop.
(ISBN/ISSN: 9780170243612)

Other resources

Online Resources


In the weekly unit materials on Blackboard you will find the information, activities, and resources required for each week.

Additional resources are also available. Please refer to the resources menu section of Blackboard. Information regarding accessing credible literature, paraphrasing, and citing are available through online tutorials.

Additionally, the library LibGuide has an APA 6th referencing site which is very useful for developing your academic writing skills, available at http://libguides.library.curtin.edu.au/FPHP

Assessment

Assessment schedule
## Detailed information on assessment tasks

### 1. SUCCESS Diagnostic

Alongside professional knowledge and experience, written and spoken interpersonal and intercultural communicative competence has been identified as essential to safety and quality health care in Australia. All health science students at Curtin are expected to develop their English language proficiency during their studies. Curtin is committed to providing opportunities for students to develop their Academic English writing skills. Depending on your capabilities there are a variety of ways for this to occur. All FPHP students are required to complete an Academic English diagnostic (SUCCESS) test that will assist us to direct you to the best possible option.

**All students** will be required to complete the Academic Writing diagnostic (SUCCESS test) to be eligible to pass the unit.

If you are a Non-Metro External Student (reside outside of the postcodes 6000-6210), you will complete your SUCCESS Test via the FPHP Blackboard site.

**Due for submission to Blackboard Week 1, Friday 3rd March, 2017 5PM (Western Standard Time)**

If you are a Metro External Student (reside within the postcodes 6000-6210), you will complete your SUCCESS Test oncampus at the Assessment Centre.

**Due to be sat at the time/day you have booked between Monday the 27th Feb and Friday 3rd March, 2017**

Please note this test will only be available in week 1.

If you do not complete the SUCCESS test in **week one** then you will need to submit an assessment extension with supporting documentation that covers the whole of week 1 (dates 27th Feb - 3rd Mar) and email it to **CMHL1000@curtin.edu.au**.

If after the writing exercise you are assessed as needing academic writing support you will be **required to complete the online SUCCESS modules**. You will be **notified by email around week 2-3** by the FPHP Team if you need to complete these modules.

SUCCESS is a **free** program to help you develop academic communication skills required to reach your full potential in assignments at university.

**Please note if you are required to complete the SUCCESS modules you need to complete at least 8 of the 10 modules, including the last module to PASS the unit overall.**

<table>
<thead>
<tr>
<th>Task</th>
<th>Value %</th>
<th>Date Due</th>
<th>Unit Learning Outcome(s) Assessed</th>
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</table>
| 1. SUCCESS program | Pass/Fail | **Week:** Week 1  
**Day:** Available Mon  
27th Feb 9AM - Fri  
3rd Mar 5PM  
**Time:** 5pm WST | 1,2 |
| 2. Draft written assignment | 10 percent | **Week:** Week 4  
**Day:** Friday 24th March  
**Time:** 5PM WST | 1,2,3 |
| 3. Final written assignment | 40 percent | **Week:** Week 10  
**Day:** Friday 5th May  
**Time:** 5PM WST | 1,2,3 |
| 4. Oral presentation group assignment | 20 percent | **Week:** Week 13  
**Day:** Friday 26th May  
**Time:** 5PM WST | 1,2,4 |
| 5. Final examination | 30 percent | **Week:** Final Examination  
**Day:** To Be Advised  
**Time:** To Be Advised | 1,2,3,4 |
2. **DRAFT Assignment**

Due for submission to Blackboard Week 4, Friday 24th March, 2017 5PM (Western Standard Time)

This Draft Written Assignment is a component of your Final Written Assignment. Feedback that you receive from your tutor and peers will assist you to meet the Final Written Assignment requirements. The Draft and Final Written Assignments are both individual assessments, they are not to be written in groups.

In week 1 and 2 you will be assigned a health condition. This condition will also be used for your oral presentation and written assignments. The Draft Written Assignment will be a 750 word written assignment on your health condition.

In your 750 words you need to:

1. Describe the condition
2. Report the prevalence or incidence of this condition in **Australia and one other country**
3. Describe **two** prevention or treatment methods for the condition
4. Include a direct quote from a credible source
5. Correctly cite and reference at least **three credible sources, with at least two sources being peer reviewed journal articles.** Information sources need to include a book (or E-book); and/or government reports (e.g.: World Health Organization or Australian Bureau of Statistics). All sources must be current and published within the last 10 years.

You need to take into consideration the following assignment components as these will be awarded marks:

- The assignment format and structure
- Information sourcing and usage
- Paraphrasing and citation
- Referencing
- Presentation
- Academic Writing/English language usage

The Draft Written Assignment will consist of a title page with a plagiarism declaration and a contents page complete with the decimal numbering system. Refer to the **CHAS booklet** on Blackboard in the ‘Resources’ tab for information on writing style and how to format the written assignment. When submitting your draft written assignment you must complete and attach the **Academic Integrity Checklist** at the end of your assignment. This checklist can be found in the **Academic integrity at Curtin: Student guidelines for avoiding plagiarism** handbook and will be available on Blackboard under the ‘Assessment’ link as a Word document. The checklist must be ticked to show that you have checked your work.

From the body of the Draft Written assignment it is recommended that you use the following headings:

- Introduction
- Health Condition
- Prevalence or Incidence of condition in Australia
- Prevalence or Incidence of condition in Country X
- Treatment and Prevention Strategies
- Conclusion
- References (on a separate page).

You may use subheadings where appropriate. Use appropriate sentence structure and paragraphs, do not use bullet point form. Your tutor will be looking for evidence of your research skills and ability to write using information from credible sources. The word count DOES NOT include the Title page, Contents page, and Reference page. Word count does include headings, sub-headings, in-text citations, quotes, and tables. **10% will be taken off if your work is above 825 words.**

It is not appropriate to use newspaper or magazine articles in your paper (Note: Some electronic databases will give you inappropriate sources that are not peer-reviewed such as newspaper and magazine articles). NO GENERAL WEBSITES, WEB PAGES, OR FACT SHEETS CAN BE USED. For this reason do not search using general search engines. Use the library databases to search for credible information. You will need to use APA 6th edition for citing and referencing as per the Library website and Blackboard information.

The marking rubric will be available under the ‘Assessments’ tab on Blackboard. Please read this marking rubric carefully to ensure that you are aware of the criteria that you will be assessed on.

When you submit your Draft written assignment to Blackboard it will automatically be submitted to Turnitin, a text-matching software used to assist in detecting plagiarism. In the case of plagiarism being detected in your assignment your tutor will not be able to mark/give you feedback on your work until the plagiarism process has been completed. Use of an assignment that has previously been submitted in any unit is also considered plagiarism, and penalties will apply. Please note that Curtin University has strict guidelines in regards to Academic Integrity that is adhered to in this unit. Please refer to the Plagiarism section further on this outline.

You will have the opportunity to submit your work as many times as you like up until the submission time to check the originality report provided by Turnitin on potential plagiarism in your assignment. The last submission in Turnitin at the
due time will be the submission that is marked. Please ensure that this is the correct version of your assignment, as no further correspondence will be entered into regarding this matter after the due time.

Feedback will consist of your marking rubric and some additional comments which are designed to support your academic development. Please read this carefully.

3. **FINAL Assignment**

Due for submission to Blackboard Week 10, Friday 5th May 5PM (Western Standard Time)

This is your major piece of writing assessment for the unit. You are required to develop your draft into your final written assignment. The paper is to be a maximum of 1500 words (10% will be deducted for over 1650 words). The word count DOES NOT include the Title page, Contents page, and Reference page. Word count does include headings, sub-headings, in-text citations, quotes, and tables.

In your 1500 words, you will need to:

1. **Describe** the health condition
2. Describe the current incidence or prevalence of the health condition in:
   1. Australia
   2. One other country
3. Describe **three** treatment and/or prevention methods that are used for the health condition
4. Describe the role of **two** health professionals (one of which must be an allied health professional) in providing these treatment/prevention strategies
5. Describe **one** impact of this condition on the community (such as financial costs, social burden, public health campaigns)
6. Correctly cite one short direct quote
7. Include **one** small table, figure or graph within the body of your assignment that must also have its source correctly cited and referred to in the body of your assignment. DO NOT include large graphs or tables as appendices.
8. As a minimum, you are required to find useful information from **two books or government reports** and **four peer reviewed journal articles published within the last 10 years**. You may not use general websites or webpages and fact sheets, doing so will cause you to lose significant marks.

You need to take into consideration the following assignment components as these will be awarded marks:

- The assignment format and structure
- Information sourcing and usage
- Paraphrasing and citation
- Referencing
- Presentation
- Academic Writing/English language usage

It is important to use a formal and objective writing style. Refer to the CHAS booklet for information on writing style and how to format the written assignment. Your tutor will be particularly keen to see that you cite, reference and paraphrase the information in a way that avoids plagiarism.

From the body of the Final Written Assignment it is recommended you use the following headings:

- Introduction
- Health Condition
- Prevalence or Incidence of condition in Australia
- Prevalence or Incidence of condition in Country X
- Treatment/Prevention Strategies
- Health Professionals
- Impact on Community
- Conclusion
- References (on a separate page).

The Final Written assignment must have a Title page with a declaration and a Contents page. When submitting your Final Written assignment you must also tick and attach the Academic Integrity Checklist to the end of your assignment. This checklist can be found in the **Academic integrity at Curtin: Student guidelines for avoiding plagiarism** handbook. This checklist will be available on Blackboard under the ‘Assessment’ tab as a Word document.

The marking rubric be available under the ‘Assessments’ tab on Blackboard. Please read this marking rubric carefully to ensure that you are aware of the criteria that you will be assessed on.

When you submit your Final written assignment to Blackboard it will automatically be submitted to Turnitin, a text-
matching software used to assist in detecting plagiarism. In the case of plagiarism being detected in your assignment your tutor will not be able to mark/give you feedback on your work until the plagiarism process has been completed. Use of an assignment that has previously been submitted in any unit is also considered plagiarism, and penalties will apply. Please note that Curtin University has strict guidelines in regards to Academic Integrity that is adhered to in this unit. Please refer to the Plagiarism section further on this outline.

You will have the opportunity to submit your work as many times as you like up until the submission time to check the originality report provided by Turnitin on potential plagiarism in your assignment. The last submission in Turnitin at the due time will be the submission that is marked. Please ensure that this is the correct version of your assignment, as no further correspondence will be entered into regarding this matter after the due time.

Feedback will consist of your marking rubric and some additional comments which are designed to support your academic development. Please read this carefully.

4. **Oral Presentation (to be completed individually)**

**Due for submission to Blackboard Week 13, Friday 26th May 5PM (Western Standard Time)**

You will prepare and present a 3 minute oral presentation to demonstrate your ability to design an effective oral presentation using computer technology. Your presentation will be based on the same health topic used in your draft and final assignment, and you will need to:

1. Introduce the health condition (briefly describe the condition)
2. Describe the IPE team involved in the care of this health condition, and the types of services they could provide.

You are required to:

- Develop between 3 and 4 slides (including title and reference slides) using Microsoft PowerPoint. Please note that PowerPoint must be used to submit to Turnitin.
- Cite the source of any statistics or figures you use in your presentation. *This means that you must write the author’s name and the year that they were published on the slides that contain any statistics.* You must also cite the source of any quote that you use. You DO NOT need to cite every piece of information on every slide.
- Create a video of you presenting the PowerPoint. *Your video must include audio and visual displays. You will lose marks if we can only hear you talking and not see you.*
- Upload the video to Echo 360 PCap. You will be provided with log-in details for Echo360 during the semester. Further information on using Echo360 to submit your assignment will be available in the ‘Assessments’ tab, Oral Presentation folder on BlackBoard. *If you do not submit your video, we will be unable to give you any marks for this assessment.*
- Submit your PowerPoint file to the Blackboard submission point.

The assessment for the oral presentation will be based on:

1. Content and depth or oral presentation information
2. How the information is structured
3. Evidence of credible sources of information
4. Oral communication skills
5. Use of PowerPoint software

The marking rubric be available under the ‘Assessments’ tab on Blackboard. Please read this marking rubric carefully to ensure that you are aware of the criteria that you will be assessed on.

When you submit your Oral Presentation to Blackboard it will automatically be submitted to Turnitin, a text-matching software used to assist in detecting plagiarism. In the case of plagiarism being detected in your assignment your tutor will not be able to mark/give you feedback on your work until the plagiarism process has been completed. Use of an assignment that has previously been submitted in any unit is also considered plagiarism, and penalties will apply. Please note that Curtin University has strict guidelines in regards to Academic Integrity that is adhered to in this unit. Please refer to the Plagiarism section further on this outline.

You will have the opportunity to submit your work as many times as you like up until the submission time to check the originality report provided by Turnitin on potential plagiarism in your assignment. The last submission in Turnitin at the
due time will be the submission that is marked. Please ensure that this is the correct version of your assignment, as no further correspondence will be entered into regarding this matter after the due time.

Feedback will consist of your marking rubric and some additional comments which are designed to support your academic development. Please read this carefully.

5. **Final Examination  MUST PASS**

   **Due Examination Period**

   You must pass the exam in order to pass the unit.

   The final restricted book examination will assess all content in the unit over the course of semester, and will include multiple choice, short questions, and a reflective piece.

   Further information will be available in the ‘Assessments’ tab on Blackboard.

**Pass requirements**

**Expected participation**

Students are expected to actively engage within the learning environment. Appropriate student behaviour includes attending collaborate sessions on time; remaining online for the duration of the collaborate session; **being prepared through having completed preparation activities (including challenge tests and online activities),** having access to learning materials and completing learning materials as provided on Blackboard; submitting assessments on time; following the student code of conduct (respect, fairness, care, and integrity) both within collaborate and in discussion forums with peers and tutor; posting questions on discussion board and be willing and motivated to participate in collaborate sessions.

If unable to attend a collaborate session, you are expected to attempt all preparation activities, review the powerpoint for the missed session, and seek clarification from your tutor and peers via discussion board.

All assessments must be submitted via Blackboard to be eligible to be graded.

**Pass Requirements**

- Students must sit the SUCCESS English writing test during week 1 of semester
- If you are identified as requiring to attend the SUCCESS program, you must complete at least 80% of the SUCCESS modules, including the last module
- Students **must pass** the final exam to pass the unit
- **Students must attempt and submit all pieces of assessment as indicated in the assessment schedule**
- Students must achieve an overall grade of 50% to pass the unit

**Supplementary Assessment**

Supplementary assessments may be offered for Foundations for Professional Health Practice, and are completed during the Supplementary Assessment period. You may be offered a supplementary assessment if you failed the unit, or if you did not meet the SUCCESS criteria.

To be considered for a supplementary assessment for Foundations for Professional Practice, you must meet the following criteria:

- Have completed the SUCCESS test (and program, if required)
- Achieve an overall grade of 45% or above
- Complete 70% of online modules
- Complete 70% of challenge tests
- Attempt and submit all pieces of assessment
- Have made a good contribution to discussion board throughout semester.

You may be considered for a SUCCESS supplementary assessment if you have not completed 80% of the SUCCESS program including the last module.

Students who have been granted a supplementary exam may only attempt the exam during the specified period. The supplementary exam will be held sometime between the 12th and 13th July. Supplementary exams cannot be deferred except...
under the specific circumstances as outlined in the assessment policy. You are, therefore, advised not to make any travel plans or work arrangements during the supplementary examination period. No holidays should be booked by a student or by family members on behalf of a student during any supplementary or deferred examination period. Holidays do not constitute grounds for deferral for any assessment. It is the student's responsibility to make family members aware of important dates.

**Fair assessment through moderation**

Moderation describes a quality assurance process to ensure that assessments are appropriate to the learning outcomes, and that student work is evaluated consistently by assessors. Minimum standards for the moderation of assessment are described in the Assessment and Student Progression Manual, available from policies.curtin.edu.au/policies/teachingandlearning.cfm

**Late assessment policy**

This ensures that the requirements for submission of assignments and other work to be assessed are fair, transparent, equitable, and that penalties are consistently applied.

1. All assessments students are required to submit will have a due date and time specified on this Unit Outline.
2. Students will be penalised by a deduction of ten percent per calendar day for a late assessment submission (eg a mark equivalent to 10% of the total allocated for the assessment will be deducted from the marked value for every day that the assessment is late). This means that an assessment worth 20 marks will have two marks deducted per calendar day late. Hence if it was handed in three calendar days late and given a mark of 16/20, the student would receive 10/20. An assessment **more than seven calendar days overdue will not be marked and will receive a mark of 0.**

**Assessment extension**

A student unable to complete an assessment task by/on the original published date/time (eg examinations, tests) or due date/time (eg assignments) must apply for an assessment extension using the Assessment Extension form (available from the Forms page at students.curtin.edu.au/administration/) as prescribed by the Academic Registrar. It is the responsibility of the student to demonstrate and provide evidence for exceptional circumstances beyond the student's control that prevent them from completing/submitting the assessment task.

The student will be expected to lodge the form and supporting documentation with the unit coordinator before the assessment date/time or due date/time. An application may be accepted up to five working days after the date or due date of the assessment task where the student is able to provide an acceptable explanation as to why he or she was not able to submit the application prior to the assessment date. An application for an assessment extension will not be accepted after the date of the Board of Examiners’ meeting.

Assessment extension forms and supporting documentation needs to be emailed to CMHL1000@curtin.edu.au

**Assessment extensions will not be considered if supporting documentation is not provided**

**Deferred assessments**

If your results show that you have been granted a deferred assessment you should immediately check OASIS for details.

Deferred examinations/tests will be held from 12/07/2017 to 13/07/2017. Notification to students will be made after the Board of Examiners’ meeting via the Official Communications Channel (OCC) in OASIS.

**Supplementary assessments**

Supplementary assessments, if granted by the Board of Examiners, will have a due date or be held between 12/07/2017 and 13/07/2017. Notification to students will be made after the Board of Examiners’ meeting via the Official Communications Channel (OCC) in OASIS.

It is the responsibility of students to be available to complete the requirements of a supplementary assessment. If your results show that you have been granted a supplementary assessment you should immediately check OASIS for details.
Reasonable adjustments for students with disabilities/health circumstances likely to impact on studies

A Curtain Access Plan (CAP) is a document that outlines the type and level of support required by a student with a disability or health condition to have equitable access to their studies at Curtin. This support can include alternative exam or test arrangements, study materials in accessible formats, access to Curtin’s facilities and services or other support as discussed with an advisor from Disability Services (disability.curtin.edu.au). Documentation is required from your treating Health Professional to confirm your health circumstances.

If you think you may be eligible for a CAP, please contact Disability Services. If you already have a CAP please provide it to the Unit Coordinator at the beginning of each semester.

Referencing style

The referencing style for this unit is APA 6th Ed.

More information can be found on this style from the Library web site:

Copyright

© Curtin University. The course material for this unit is provided to you for your own research and study only. It is subject to copyright. It is a copyright infringement to make this material available on third party websites.

Academic Integrity (including plagiarism and cheating)

Any conduct by a student that is dishonest or unfair in connection with any academic work is considered to be academic misconduct. Plagiarism and cheating are serious offences that will be investigated and may result in penalties such as reduced or zero grades, annulled units or even termination from the course. Assessments under investigation will not be given a mark until the matter is concluded. This may result in the unit grade being withheld or a grade of Fail Incomplete (F-IN) until a decision has been made by the Student Disciplinary Panel. This may impact on enrolment in further units/study periods.

Plagiarism occurs when work or property of another person is presented as one’s own, without appropriate acknowledgement or referencing. Submitting work which has been produced by someone else (e.g. allowing or contracting another person to do the work for which you claim authorship) is also plagiarism. Submitted work is subjected to a plagiarism detection process, which may include the use of text matching systems or interviews with students to determine authorship.

Cheating includes (but is not limited to) asking or paying someone to complete an assessment task for you or any use of unauthorised materials or assistance during an examination or test.

From Semester 1, 2016, all incoming coursework students are required to complete Curtin’s Academic Integrity Program (AIP). If a student does not pass the program by the end of their first study period of enrolment at Curtin, their marks will be withheld until they pass. More information about the AIP can be found at:
https://academicintegrity.curtin.edu.au/students/AIP.cfm

Refer to the Academic Integrity tab in Blackboard or academicintegrity.curtin.edu.au for more information, including student guidelines for avoiding plagiarism.

Information and Communications Technology (ICT) Expectations

Curtin students are expected to have reliable internet access in order to connect to OASIS email and learning systems such as Blackboard and Library Services.

You may also require a computer or mobile device for preparing and submitting your work.

For general ICT assistance, in the first instance please contact OASIS Student Support:
oasisapps.curtin.edu.au/help/general/support.cfm

For specific assistance with any of the items listed below, please contact The Learning Centre:
life.curtin.edu.au/learning-support/learning_centre.htm
Additional information

Academic Integrity

Use of editing websites to write assignments is not appropriate. This is taken very seriously.

The following resources are available to help you avoid plagiarism:

1. Academic Integrity at Curtin: Student guidelines for avoiding plagiarism - If you do not have a hard copy of this book, please ensure that you download a copy from: https://academicintegrity.curtin.edu.au/local/docs/StudentPlagiarismGuide.pdf


Enrolment

It is your responsibility to ensure that your enrolment is correct - you can check your enrolment through the eStudent option on OASIS, where you can also print an Enrolment Advice.

Student Rights and Responsibilities

It is the responsibility of every student to be aware of all relevant legislation, policies and procedures relating to their rights and responsibilities as a student. These include:

- the Student Charter
- Values and Signature Behaviours
- the University’s policy and statements on plagiarism and academic integrity
- copyright principles and responsibilities
- the University’s policies on appropriate use of software and computer facilities

Information on all these things is available through the University’s “Student Rights and Responsibilities” website at: students.curtin.edu.au/rights.

Student Equity

There are a number of factors that might disadvantage some students from participating in their studies or assessments to the best of their ability, under standard conditions. These factors may include a disability or medical condition (e.g. mental illness, chronic illness, physical or sensory disability, learning disability), significant family responsibilities, pregnancy, religious practices, living in a remote location or another reason. If you believe you may be unfairly disadvantaged on these or other grounds please contact Student Equity at eesj@curtin.edu.au or go to http://eesj.curtin.edu.au/student_equity/index.cfm for more information

You can also contact Counselling and Disability services: http://www.disability.curtin.edu.au or the Multi-faith services: http://life.curtin.edu.au/health-and-wellbeing/about_multifaith_services.htm for further information.

It is important to note that the staff of the university may not be able to meet your needs if they are not informed of your individual circumstances so please get in touch with the appropriate service if you require assistance. For general wellbeing concerns or advice please contact Curtin's Student Wellbeing Advisory Service at: http://life.curtin.edu.au/health-and-wellbeing/student_wellbeing_service.htm

Recent unit changes

Students are encouraged to provide unit feedback through eVALUate, Curtin’s online student feedback system. For more information about eVALUate, please refer to evaluate.curtin.edu.au/info/.
Recent changes to this unit include:

Updated the challenge tests to be more specific to workshop topics AND altered the submission points for easier and more secure access.

To view previous student feedback about this unit, search for the Unit Summary Report at https://evaluate.curtin.edu.au/student/unit_search.cfm. See https://evaluate.curtin.edu.au/info/dates.cfm to find out when you can eVALUate this unit.
<table>
<thead>
<tr>
<th>Week</th>
<th>Begin Date</th>
<th>Preparation</th>
<th>Workshop</th>
<th>Other</th>
<th>Assessment Due</th>
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</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>20th Feb</td>
<td></td>
<td></td>
<td>Orientation Week</td>
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</tr>
<tr>
<td>1.</td>
<td>27th Feb</td>
<td>Challenge Test</td>
<td>Academic Integrity and Reflective Practice</td>
<td>Read G and G Transitioning to University, Chapter 1 and 2 Read article Models of Reflective Practice (Ashby, 2006) on Blackboard</td>
<td>SUCCESS Test</td>
</tr>
<tr>
<td>2.</td>
<td>6th Mar</td>
<td>Challenge Test</td>
<td>Credible sources and database searching</td>
<td>Read G and G Evaluating your resources, Chapter 4</td>
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<tr>
<td>3.</td>
<td>13th Mar</td>
<td>Challenge Test</td>
<td>Investigating a journal article, and paraphrasing citing and referencing</td>
<td>Read Written assignment instructions in unit outline Read marking rubric for Draft written assignment in the assessment link on Blackboard</td>
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<tr>
<td>4.</td>
<td>20th Mar</td>
<td>Challenge Test</td>
<td>Review of draft assignment by peers, review academic integrity</td>
<td>Review APA referencing guide and CHAS booklet on Blackboard</td>
<td>Draft Written Assignment Due Friday 24th March 5PM</td>
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<tr>
<td>5.</td>
<td>27th Mar</td>
<td>Challenge Test</td>
<td>Australian health care system and Public Health in Australia</td>
<td>Read AIHW Australia’s Health 2016, chapter 2 and 6</td>
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<tr>
<td>6.</td>
<td>3rd April</td>
<td>Challenge Test</td>
<td>International health care systems</td>
<td>Read marking rubric for Final written assignment in the assessment link on Blackboard Read AIHW Australia’s Health 2016, chapter 7</td>
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<tr>
<td>No.</td>
<td>Date</td>
<td>Event Description</td>
<td>Activities</td>
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<td>7.</td>
<td>10th April</td>
<td>TUITION FREE WEEK</td>
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<td>8.</td>
<td>17th April</td>
<td>TUITION FREE WEEK</td>
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<td>9.</td>
<td>24th April</td>
<td><strong>Challenge Test</strong> Australia’s health care workforce activity</td>
<td>Read AIHW Australia’s Health 2016, chapter 3</td>
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<td></td>
<td></td>
<td>Quality and safety in health care</td>
<td>Read quality and safety in health care document on Blackboard</td>
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<tr>
<td>10.</td>
<td>1st May</td>
<td><strong>Challenge Test</strong> Team function activity</td>
<td>Read team function documents on Blackboard</td>
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<tr>
<td></td>
<td>1st May</td>
<td><strong>Final Written Assignment Due Friday 5th May 5PM</strong></td>
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<td>11.</td>
<td>8th May</td>
<td><strong>Challenge Test</strong> Ethics and decision making activity</td>
<td>Review oral presentation information in unit outline</td>
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<td></td>
<td>8th May</td>
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<td>Read ethics documents on Blackboard</td>
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<td>12.</td>
<td>15th May</td>
<td><strong>Challenge Test</strong> Collaborative Practice activity</td>
<td>Read collaborative practice documents on Blackboard</td>
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<td>13.</td>
<td>22nd May</td>
<td><strong>No Challenge Test this week</strong></td>
<td><strong>Oral Presentations Due 26th May 5PM</strong></td>
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<td>14.</td>
<td>29th May</td>
<td><strong>Challenge Test</strong> eHealth activity Revision Quiz activity</td>
<td>Read health information management documents on Blackboard</td>
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<td>15.</td>
<td>5th June</td>
<td>Study Week</td>
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<td>16.</td>
<td>12th June</td>
<td>Examinations</td>
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<td>17.</td>
<td>19th June</td>
<td>Examinations</td>
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